

MINUTES
RIVERSIDE AIRPORT COMMISSION MEETING
Airport Terminal Building Conference Room
Wednesday, June 14, 2006, 2:30 p.m.

Members Present - Commissioners Burnard, Hantman, Horvath,
Johnson, McKee, Moorman and Olson

Members Excused - Chairperson Ballance, Commissioners Brown and
Tran

ITEM NO. 1: CALL TO ORDER

Vice-Chairperson Burnard called the meeting to order at
approximately 2:30 p.m.

ITEM NO. 2: APPROVAL OF MINUTES

A. The minutes of the May 10, 2006 meeting were approved as read.

ITEM NO. 3: PUBLIC COMMENTS

A. Zach Greenfield from Zenith Flight Support informed the
Airport Commission that Zenith is in the final phases with the
FAA 14 CFR Part 145 for the Repair Station certification. Mr.
Greenfield also stated he has more information that he would
like to share regarding the Fuel Flowage Fee. Vice-
Chairperson Burnard asked that it be put on the agenda for the
next Airport Commission meeting.

ITEM NO. 4: DISCUSSION AND ACTION ITEMS

A. **Airport Director Search**

Mr. Curts informed the Airport Commission that the top two
candidates have been interviewed and a background check has
been initiated for the top candidate. Commissioner Johnson
asked Mr. Curts if he knows of an estimated time frame of
hiring. Mr. Curts replied that he is not doing the background
check but hopes that within the next 30 days an offer will be

made to the person.

B. **Airport Commission Meetings Summer Schedule**

Vice-Chairperson Burnard discussed with the Airport Commission going dark in either July or August. Discussion followed. Commissioner Hantman made a **MOTION** to go dark in July. Commissioner Moorman **SECONDED**. **ALL AYES:** Commissioners Burnard, Hantman, Horvath, Johnson, McKee, Moorman and Olson.

ITEM NO. 5: COMMITTEE REPORTS

A. **Goals and Objectives**

1. **Public Relations/Outreach** - None.

B. **Operations and Safety** - None.

ITEM NO. 6: CITY COUNCIL ACTIONS

Mr. Curts informed the Airport Commission that the City Council approved the additional funding for the VOR Project. Vice-Chairperson Burnard inquired to Mr. Curts of a time frame of completion for the VOR. Mr. Curts stated that there was an electrical issue that was delaying the project, but since the funding has been approved by City Council, resolving the electrical problems has been started. Mr. Curts stated that it is expected to be resolved within two weeks. The FAA would test and approve the VOR facility afterwards.

ITEM NO. 7: CONSTRUCTION UPDATE

A. **Westside Taxiway Project** - Mr. Curts informed the Airport Commission that part of the VOR project completion would be additional paving to cover some trench work for the new electrical supply. At the same time, work to repave and patch the cracks on Taxiway "J" will be done.

B. **Terminal Building Canopy Cover** - Mr. Curts stated that progress is being made with Kroh Architect. Mr. Curts stated that the wood structure would be removed and replaced with a new structure of steel with photovoltaic panels on top that will provide some power to the terminal building. Additional work will be needed to add additional support to the south

side wall of the terminal building. Discussion followed.

- C. **Noise Berm** - Mr. Curts stated that the Noise Berm is still in the design phase and moving forward.
- D. **Runway 9-27 Reconstruction Project** - Mr. Curts stated that the design plans for Runway 9-27 Reconstruction Project was received today and the Legal and Purchasing Departments will then put it through the bidding process.
- E. **Airport Master Plan Update** - Mr. Curts stated that the update is on hold with Coffman Associates at this time. Mr. Curts explained that the Airport Layout plan, which is a piece of the Master Plan, is being reviewed and should be received next week.
- F. **Elevator Update** - Mr. Curts stated that the elevator project is on hold. The City is in the bidding process to update the City Hall elevators and will include the Airport elevator in the contract.

ITEM NO. 8: MISCELLANEOUS ANNOUNCEMENTS

- A. Commissioner Hantman stated that the Chamber of Commerce Casino Night that is listed on the calendar has been postponed due to legality issues. Discussion followed. Angel Ramirez will call the Chamber to confirm cancellation.
- B. Ms. Ramirez reminded the Airport Commission that the Board and Commission Reception Dinner is on June 26th at 5:30 p.m. here at the Airport Terminal Building Lobby.

ITEM NO. 9: ADJOURNMENT

The meeting adjourned at approximately at 2:45 p.m.

The next meeting will be on August 9, 2006 at 2:30 p.m.

As recorded.